



Planning and Community Development  
 1812 Main Street, P O Box 257  
 Lake Stevens WA 98258  
 Phone Number (425) 377-3235

To Be Completed By Staff Date of Application _____ Staff Initials _____ <b>Permit Number:</b> _____
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## TYPE I AND II – ADMINISTRATIVE DECISIONS LAND USE DEVELOPMENT APPLICATION

TYPE I	Check One	TYPE II
<input type="checkbox"/> Administrative Design Review <input type="checkbox"/> Administrative Modification <input type="checkbox"/> Boundary Line Adjustment <input type="checkbox"/> Change of Use <input type="checkbox"/> Code Interpretation <input type="checkbox"/> Fireworks Stand <input type="checkbox"/> Grading Permit, 100 cubic yards or less (Cut = _____ Fill = _____) <input type="checkbox"/> Home Occupation <input type="checkbox"/> Master Sign Program <input type="checkbox"/> Other _____ <input type="checkbox"/> Reasonable Use Exception <input type="checkbox"/> Shoreline Exemption <input type="checkbox"/> Sign <input type="checkbox"/> Temporary Use	<input type="checkbox"/>	<input type="checkbox"/> Administrative Conditional Use (formerly Special Use) <input type="checkbox"/> Binding Site Plan <input type="checkbox"/> SEPA Review (16.08.015 Early Environmental Review) <input type="checkbox"/> Shoreline Substantial Development <input type="checkbox"/> Short Plat Alteration <input type="checkbox"/> Short Plat Final <input type="checkbox"/> Short Plat Preliminary <input type="checkbox"/> Short Plat Vacation <input type="checkbox"/> Site Plan Review

<b>Property Information</b>	Site Address:	
	Assessor Parcel No:	Area of property: _____ square feet or _____ acres
	Land Use Designation:	Zoning:
	Number of Buildings on Site/ Number to be Retained:	
<b>Applicant</b>	Name/Company:	
	Address:	City/State/Zip:
	Phone:	Applicants relationship to owner:
	Fax	Email:
<b>Primary Contact</b>	Name/Company:	
	Address:	City/State/Zip:
	Phone:	Email:
	Fax:	

<b>Property Owner</b>	Name/Company:				
	Address:			City/State/Zip:	
	Phone:			Email:	
	Fax:				
<b>Project Description</b>	Proposed project/land use (attach additional sheets if necessary):				
<b>Building Information</b>	Gross Floor Area of Existing and Proposed Buildings:				
	Bldg 1:	Bldg 2:	Bldg 3:	Bldg 4:	Bldg 5:
	Gross Floor Area by Use of Buildings (please describe use as well as floor area):				
	Use 1:	Use 2:			
	Use 3:	Use 4:			

**You may not begin any activity** based on this application until a decision, including the resolution of any appeal, has been made. Conditions or restrictions may be placed on your permit if it is approved. After the City has acted on your application, you will receive notice of the outcome. If an appeal is filed, you may not begin any work until the appeal is settled. You may also need approvals from other agencies; please check this before beginning any activity.

If you suspect that your site contains a stream or wetland or is adjacent to a lake; you may need a permit from the state or federal government.

**I DECLARE UNDER PENALTY OF THE PERJURY LAWS THAT THE INFORMATION I HAVE PROVIDED ON THIS APPLICATION IS TRUE, CORRECT AND COMPLETE.**

\_\_\_\_\_  
Signature of Property Owner/Agent

\_\_\_\_\_  
Date of Application

By affixing my signature I certify that I am the legal owner of the property for which this application is issued or an authorized agent of the owner.