



Grading Submittal Checklist



Project File Number: _____ Accepted By: _____

Project Name: _____ Date: _____

- Type I Administrative Decision without Public Notice, Chapter 14.16B - Part I (Grading Permit, if less than 100 cubic yards).
- Type II Administrative Decision with Public Notice, Chapter 14.16 B - Part II, Administrative Conditional Use Permit (100 cubic yards or more).

Pursuant to the LSMC 14.44.100 through 130, the following actions require prior approval from the Director of Planning and Community Development:

- Clearing of any vegetation in excess of 10,000 square feet or more in any twelve month period, or
- Grading that exceeds 100 cubic yards, or
- Any clearing / grading on lands with Critical Areas pursuant to Chapter 14.88 LSMC.

Grading is any excavating or filling of land, including the duff layer, or any combination thereof. Clearing is moving or destroying vegetation or other organic plant materials by physical, mechanical, or chemical means.

Approval shall be based on an assessment of the information provided below and items requested in the Land Use Development Checklist.

Applicant / Staff Verify

- | | |
|-----------|---|
| ___ / ___ | Completed Type I or II Application |
| ___ / ___ | Vicinity map of the proposed site |
| ___ / ___ | Site plan to contain the following: |
| ___ / ___ | a. The subject property and the proposed clearing and/or grading area |
| ___ / ___ | b. Accurate existing contours and site drainage |
| ___ / ___ | c. Dimensions, elevations or finish contours to be achieved by the grading |
| ___ / ___ | d. Proposed drainage |
| ___ / ___ | e. All surfaces and subsurface drainage devices, walls, cribbing, dams, and other runoff protection devices |
| ___ / ___ | f. Any buildings or structures on-site |
| ___ / ___ | g. Any buildings or structures on adjacent properties which may be affected by the proposed grading operations |
| ___ / ___ | h. The location and capacity of natural, artificial, or other areas which might temporarily detain storm water |
| ___ / ___ | i. Locations of significant trees and/or stands of significant trees as defined in Chapter 14.08 |
| ___ / ___ | j. All critical areas and associated buffer areas |
| ___ / ___ | Description of both short and long term measures to be taken which will prevent erosion |
| ___ / ___ | Description of soil and/or vegetive debris disposal methods and any other necessary permit for such disposal |
| ___ / ___ | Description of methods that will be used to insure that the historic direction, location and velocity of the off-site stormwater discharge will remain unchanged; or if changed, what steps will be taken to handle such conditions |
| ___ / ___ | Calculations of the peak storm water runoff and in all on-site drainage courses which might be affected by the proposed grading together with the delineation for the resulting floodway |
| ___ / ___ | Engineering Report |
| ___ / ___ | Engineered Geological Report |
| ___ / ___ | Public Notice Requirements (Type II only) |

A clearing and grading permit shall be required regardless of any permit issued by any other department or agency which may be interested in certain aspects of the proposed work. Additional support information may be required by the Planning Director to clarify this application.